

SUAA Foundation Board Meeting October 21, 2020 Minutes

Present: Judy Brown, Jan Cook, Roger Cann, Elliott Dudnik, Narbeth Emmanuel, Linda Guinn, Mary Jeans, Alice Medenwald, Don Mersinger, Sally Mullan, Thomas Rowan III, Alan Rubin, Andy Small, H.F. Williamson

Absent:

Guests: Linda Burkhart

Secretary: Teena Zindel-McWilliams

- I. Call to order – 10 a.m. by President Jan Cook.
- II. Presented approved slate of officers for the Executive Committee (vote conducted electronically).
 - a. Alice Medenwald, Vice Chair
 - b. Teena Zindel-McWilliams, Secretary
 - c. Elliott Dudnik, Member at Large
 - d. Jerry Lewis, Member at Large
 - e. Robert Laursen, Member at Large
- III. Minutes posted. S. Mullan asked for a revision to show that she was present at the meeting. A. Medenwald moved approval as amended; A. Small seconded. Motion passed.
- IV. Treasurer Report presented by N. Emmanuel: Banking Summary 1/1/2020 – 10/16/2020
 - i. Donations -- \$6164.33; interest \$226.36. Total \$6390.69
 - ii. Expenses -- \$4861.66
 - iii. Balance -- \$1529.03
 - iv. BOS SUAA Balance -- \$103,746.86Motion and second to accept report – approved.

Question was raised regarding if the Foundation could purchase CDs. No previous discussion. B. Williamson moved, A. Mendewald seconded to authorize treasurer to investigate investment options. This item will be added to the November Executive Committee Meeting agenda. Voice vote passed.
- V. Website Report was reviewed. Inclusion of the names of donors is a new feature.
- VI. Proposed amendment to Bylaws Section III C approved by electronic vote:

Language change from “The Foundation meeting shall be held during the Annual Meeting” to add “or soon thereafter as is feasible.” Yes – 14 votes; No – 1 vote.
- VII. Scholarship report presented by A. Medenwald:
 - a. Six (6) applications received by initial screening date. One application was received after initial screening date. 4 were awarded as tuition reimbursement. Awardees were sponsored by members of the following chapters: IAC, NIU (2), and ISU; schools of attendance include Harold Washington College, Purdue University, NIU, and ISU.

- b. Discussion of award to school out of state. J. Cook will review discussion from last meeting to see what was decided.
 - c. 2 questions were raised: should awards be given for attendance only at public institutions and should they be institutions only in Illinois? These questions need to be addressed at the November Executive Board meeting.
 - d. Professional development scholarships awarded to those currently employed at an Illinois school.
 - e. Motion by A. Medenwald that the Foundation award three (3) additional \$500 scholarships for this year only due to COVID-19 pandemic. Second by E. Dudnik. Motion approved.
 - f. A. Medenwald and L. Brookhart are working on promotional materials to make available for chapters to increase application numbers. L. Brookhart suggested an article in SUAA Mini Briefing. J. Cook asked how to distribute information to non-members. The Foundation should work with chapter presidents with promotional materials.
 - g. Question about increasing the amount of scholarship awards. Is the key the number of scholarships or the amount of each scholarship? NIU supplements the Foundation award and increases the amount to \$1000. Question about where the information is located on the Foundation website.
- VIII. Other Business
- a. The Executive Committee will meet on November 11, 2020, at 10 a.m. via Zoom. The main theme will be the scholarship program, including designation of specific donations to the fund.
 - b. Today's meeting is considered the Annual Business Meeting of the Board of Directors that would have been held in June 2020.
 - c. B. Williamson moved that a committee be established to develop the Long-Range Plan. N. Emmanuel seconded. Motion approved. One point to explore is what the Foundation should be doing to support its goals and increase membership. Volunteers for the planning committee include the following:
 - i. WF Williamson (4-yr)
 - ii. S. Mullan (cc)
 - iii. A. Medenwald
 - iv. N. Emmanuel (4-yr)
 - v. A. Small (cc)
 - vi. A. Rubin (4-yr)
- IX. Meeting adjourned at 10:55