

**State Universities Annuitants Association**  
**Foundation Board of Directors Meeting**  
President Abraham Lincoln Hotel and Conference Center  
Springfield, Illinois  
Meeting Minutes for June 19, 2012

Present: H. F. (Bill) Williamson, Chair (UIUC); Mike Pledge, Vice Chair (WIU); Richard Dhabalt, Treasurer (LLCC); Mary Ann Gatten (LLCC); Lynn Ruben (WIU); John Engstrom (NIU); Bob Radtke (SIUC); John Gebhardt (JWC); Ken Gunji (PC); Jan Cook (ISU); Patricia Stice, SUAA Staff

### **I. Chair's Report**

**A. Call to Order and Introductions:** The SUAA Foundation Board of Directors was called to order at 10am on June 19, 2012, by Foundation Chair Williamson (UIUC). Members introduced themselves.

**B. Review of Minutes for Meeting for October 18, 2011.** Treasurer Richard Dhabalt made one correction in his report. The value of the Foundation CD (3/3/12) was \$23,437.28 rather than \$25,437.28 so the Total Worth was also \$2000 less or \$88,352.07. The revised minutes were approved.

**C. Chair's Report.** Williamson noted that we continue to have three principal goals. One is to increase representation from the Chapters. He noted that only ten (10) chapters currently listed a Foundation Director in the SUAA Directory. The other two goals are to raise funds more effectively and to work with Chapters on survivor assistance programs. There was a brief discussion of each goal in anticipation of further discussion later in the agenda. Williamson also noted that Dhabalt will be stepping down after 15 years as the Foundation Treasurer. He and Linda Brookhart will be working on who might succeed him. A motion to recognize his long service was made and passed unanimously.

### **II. Treasurer's Report**

**A. Report.** Treasurer Dhabalt circulated copies of the report and noted that the receipt of additional funds meant the checking account balance had increased from \$7723.36 to \$8,009.76. A summary of the report is as follows:

#### **SUAA Foundation Financial Report**

June 19, 2012

#### **Activity, Oct. 18, 2011 to June 19, 2012**

Disbursements:	\$ 10.00
Receipts	
Donations (102 donors)	\$3,006.00
Memorials*	\$ 910.00
Interest	\$ 19.85

#### **Total Worth, June 19, 2012**

"Founders 100" Savings	\$ 4,277.89
"Founders 100" CD (4-13)	\$31,098.70
Foundation CD (3-13)	\$25,000.00
Foundation CD (3-13)	\$10,000.00
Foundation CD** (3-13)	\$17,500.00
<u>Checking</u>	<u>\$ 7,723.36</u>
Total Worth***	\$90,352.07

**Notes:**

\* Memorials were received from the following Chapters: EIU (\$210); NIU (\$500); LLCC (\$75); MC (\$25) and PC (\$100).

\*\* This was previously known as the J. Nelson Young CD

\*\*\*For reference, the total worth as of October 17, 2011 was \$88,352.07.

**B. Discussion.** Dhabalt reported that two of the CDs had been upgraded at the United Community Bank during the year. He also reported that the central office had begun sending the bill for the SUAA 800-number to the Foundation as had been agreed at previous meetings. The bill for six months service was \$240. There was a brief discussion of the advisability of continuing this service. Dhabalt also discussed possibly allocations of the funds which had originally been raised for particular purposes such as the building fund and the J. Nelson Young legal fund. These will be considered again at future meetings.

**III. Action Items**

**A. Election of the Vice Chair.** The Vice-Chair is elected in odd-numbered years. The nomination of Mike Pledge for another term was moved and seconded. Nominations were closed and Pledge was elected unanimously .

**B. Election of Members-at-Large.** The terms for three members-at-large, Donna Keller, Carla Gosney, and Bob Radtke ended this year. Keller and Gosney have asked to step down. Radtke and two new members, John Engstrom and Ken Gunji, were nominated for the 2012-2014 terms. After nominations were closed, they were elected unanimously.

**C. Appointment of Treasurer.** As noted above, Dick Dhabalt will be stepping down as treasurer, and efforts are underway to seek a replacement from the Springfield area. He will, however, continue to serve until a replacement is found.

**D. Review of Proposals to Support Survival Assistance Programs**

**1. Web Sites.** Williamson noted that we currently encourage Chapters to provide a link to the information provided on the web sites for the ISU and EIU Chapters. He has been told by Pam Butler at SURS that such a resource is being planned for the new SURS web site. When that is completed, we will inform the Chapters of this link. John Engstrom agreed to follow up with Butler on the status of this site.

**2. Brochure.** Stice has prepared a draft of a brochure "A Guide to Survivors' Assistance" which the Foundation can help Chapters provide to their members. Butler agreed to have SURS staff review this draft. One that is completed, we can consider how to circulate the final copies.

**3. Workshops.** SURS new office in Naperville is expected to expand services to survivors. SUAA chapters UIUC and EIU now have survivors' assistance training programs and provide outreach counselors when requested. Options for the SUAA Foundation's potential role in assisting survivors through workshops included regional or central workshops, mileage reimbursement for participants and other funding, and coordinating with SURS. A pilot project was proposed to partner one campus survivors' assistance program with SURS. A second proposal was made to train as many people at one time as are interested to disburse a consistent flow of information across campuses. It was generally agreed to postpone action until the SURS website on survivors' assistance is up and running.

**E. Emergency Assistance to SUAA Members.** Minutes from a meeting held on 6/24/09 were referenced, "The Foundation will continue to match chapter donations up to \$250.00 for members facing financial emergencies." Mike Pledge moved to re-affirm this portion of the SUAA Foundation's continuing mission. Ken Gunji seconded the motion and the motion was carried unanimously. Bob

Radtke suggested reviewing the dollar amount. Dick Dhabalt reported that four requests for emergency assistance have been received in all, with none in the past three years. Discussion followed. John Gebhardt moved to raise the Foundation's matching funds amount to \$500.00. Ken Gunji seconded the motion and it carried unanimously.

#### **F. Review of Foundation Pages on SUAA Website**

**1. Contributions Form.** It was proposed to remove the item "Please indicate type of donation: Endowment; Memorial; Unrestricted; Recognition" and to add the following lines: Amount of Donation; Type of Donation; and Whom Should Be Notified" to the informational portion. It was also proposed to clearly state, "The SUAA Foundation is a charitable organization. All donations are tax-deductible," and add an expression of thanks.

**2. Honor Roll.** It was also proposed for "The Honor Roll of Giving," to see whether it would be possible to add a campus affiliation to each giver and any honorariums.

**3. Other.** Other topics discussed included listing memorials as a group page, listing or not listing donors, setting up donor levels, honoring the deceased in print, and adding service recognition as a giving point.

#### **IV. New Business**

**A. Communication.** John Engstrom proposed distributing Foundation objectives, goals and services to all chapters. Williamson will send letters to all chapter presidents that include background information on the Foundation, Foundation minutes, announcements, and activities.

**B. Allocation of Foundation Funds.** Williamson proposed forming a subcommittee to study whether there are restrictions on the allocation of the Foundation's funds. For example, as Gunji noted, the Foundation has allocated funds to a Chapter to support a legal case. It is not clear whether Foundation funds could be allocated to the SUAA Central Office.

**V. Adjournment.** A motion to adjourn was moved, seconded and passed. The meeting of the SUAA Foundation Board of Directors was adjourned at 11:40am.

Minutes respectfully submitted by Patricia Stice